

**MINUTES
GOVERNING BOARD
ROLLING HILLS PUBLIC CHARTER SCHOOL
November 3, 2011
6:15 p.m.**

I. REGULAR MEETING PRELIMINARIES

- A. Meeting Called to Order: by Chairperson Larson.
- B. Roll Call: Governing Board members Cyndee Larson, Rick Hart, Jonathan Giles, Glen Stephenson, and Uschi De Rose were present as well as Dr. Montgomery.

Chairman Larson announced she would entertain a motion for the Board to recess into Executive Session in the manner and for the purpose authorized in Section 67-2345(1)(a), Idaho Code, to consider hiring a public officer, employee, staff member, or agent unless a vacancy in an elective office is being filled.

Board member De Rose seconded the motion made by Board member Stephenson, and Chairperson Larson declared the Governing Board into Executive Session at 6:16 p.m. with all members voting aye.

(Executive Session)

Chairperson Larson reconvened the Board into Open Session at 7:00 p.m.

- C. Persons Wishing to Speak at Board Meeting: No one.

II. REPORTS & DISCUSSION

- A. Principal's Report: An exit survey was distributed to Board members. Families that have left the school recently, mainly responded that transportation was an issue. Rolling Hills will be included on the 12-15-11 agenda of the Charter Commission. Dr. Montgomery advised using an online tool for Administrator evaluation and suggested that teachers could provide input too. The administrator evaluation must be completed in January.

Some hourly employees have been working over the budgeted amount of hours per day. Board member Giles motioned no overtime hours may be worked without prior approval by the administrator and was seconded by Board member Hart. Motion carries 4-0.

III. BUSINESS

- A. PFA Report: PFA provided a written update that was e-mailed to Board members prior to the Board meeting. A PFA representative wasn't able to attend the meeting.

- B. Finance Committee Policies & Procedures: According to Board member Hart’s research, the finance committee is subject to open meeting laws. He will talk to Kathy Pennisi’s contact concerning this question. Written updates to the Board, prior to Board meetings, are being considered as a way to streamline Board meetings. The intention is not to make the process too cumbersome for the finance committee.
- C. Idaho Power Rebates: Tabled until the next Board meeting.
- D. Health Insurance: Teachers are interested in options. Board member Giles mentioned that it is best to look at the individual parts of the health insurance plan before a decision is made. Our insurance broker will be asked to come in and meet with staff. Personal leave will also be considered and how teachers are currently charged for personal time taken off.
- E. Personnel Policies: Policies with more complex modifications will be reviewed and adopted at a later meeting. Board member Stephenson’s group of policies will include modification of removal of background investigations being required of volunteers and teacher contracts returned in 10 business days. Modification of Board member Giles’ policies to not allow teacher’s advertising in the school. Board member Hart seconded the motion by Board member Giles to adopt policies 5285, 5300, and 5310. Motion carries 4-0. Board member Hart seconded the motion by Board member Giles to adopt policy number 5000, 5100, 5110, 5120, 5200, 5205, 5210, 5220, 5230, and 5240. Motion carries 4-0. Board member Hart recommended collective bargaining wording removed and jury duty not paid by school. Board member Stephenson seconded the motion by Board member Hart to adopt policies 5400 through 5412, 5413, and 5420. Motion carries 4-0. Board member De Rose recommended school holidays updated, bus driver wording removed, and volunteer background checks may be required. Board member Stephenson seconded the motion by Board member De Rose to adopt policies 5440, 5460, 5600, 5610, 5700, 5710, 5720, 5740, 5800, 5810, and 5820. Motion carries 4-0. Board member Hart motioned to revoke the adoption of policy number 5400 so it can be re-examined and was seconded by Board member Stephenson. Motion carries 4-0.

VI. ADJOURNMENT

After a full and complete discussion, upon motion Board member Stephenson and seconded by Board member Hart, the meeting adjourned at 8:35 p.m.

The above minutes represent a true and accurate summary of this meeting.

Chairperson

Clerk

