

**MINUTES
GOVERNING BOARD
ROLLING HILLS PUBLIC CHARTER SCHOOL
September 9, 2008
6:30 p.m.**

I. REGULAR MEETING PRELIMINARIES

- A. Meeting Called to Order: by Chairman Varie.
- B. Roll Call: Governing Board members Doug Varie, Justin Reynolds, May Slaughter, Nicole Morris, Glen Stephenson, were present as well as Administrator Scheuffele.
- C. Approval of Minutes: Minutes will be approved at the next meeting.
- D. Persons Wishing to Speak on an Agenda Item: No one.
- E. Persons Wishing to Speak on a Non-Agenda Item: John Craig-P.E.

II. UNFINISHED BUSINESS

There was no Unfinished Business this evening.

III. NEW BUSINESS

- A. Finance Committee-Audit Presentation: Curt Folke presented the 2007-2008 audit to the Board. The PFA records can be examined internally, on a quarterly basis, instead of being added to the audit. Bryan Churchill will head up the Corporate Fundraising Committee and will need 3 helpers. An invitation to participate in this committee will be included in the newsletter.
- B. PFA/Fundraising: A September goal of \$3000 has been set for Sally Foster sales. A school yard sale has been planned for the 27th. PFA will e-mail school directories for free or charge a nominal fee for printed copies. The Washington D.C. trip will not be taken this year due to the economy. Programs such as Script, Box Tops, and Albertson's Community Partners continue. The art program will receive \$1500 from the PFA this year. The PFA has implemented their own accounting/audit procedures. Check requests require two approvals. The PFA treasurer prepares a monthly reconciliation and other PFA Board members periodically conduct examinations of backup documentation. Care will be taken to prevent teacher fundraisers from coinciding with PFA fundraisers. An on-line auction will be examined as a possible fundraiser this year. A dinner theater presentation is being considered for April.

Mr. Craig expressed concern over the P.E. schedule and transition time between classes for middle school students. He is interested in being part of the problem-solving group for these and other issues. Administrator Scheuffele explained that

classes have been redesigned to best use our highly qualified teachers. Students have a longer lunch recess and each class has an E.A., which allows teachers to plan a recess time where an E.A. can structure the play during the recess. P.E. classes will focus on learning sports. We are looking into movement programs for students to participate in. Transition time between lockers and classes takes between 1 to 2 minutes. Students don't go to lockers between each class change. They are using planning and organization skills to make sure they have all the books and supplies needed for the next block of classes.

Jacqueline Gray came to the Board meeting as a member of the Project Citizen Group, to define a problem and work with a student group to resolve the problem. Questions were asked concerning why the dress code was changed, increasing team sports, and the possibility of incorporating Halloween costumes in an educational way at school. Possibly students could dress up as people from history and then learn/discuss them in class. We could have a school unity day and bring speakers in to the school. She will meet with her group and bring a recommendation to the next Board meeting.

- C. Policy-School Use Policy & Dual Enrollment Policy: Board member Hart will write some ideas down for a school use policy. A Dual Enrollment policy/agreement clarifies how students will be claimed for attendance, how testing/grades will be handled, and could be helpful in special education issues.
- D. Enrollment/Marketing: A handout concerning enrollment was provided. Enrollment is currently at 256 with 26 of those students needing special education services. A number of families that said they would be attending this year didn't show up when school started. Possibly having an earlier start date for school would help. Some marketing possibilities are, advertising in newspaper, stickers on newspapers, a banner on the building, and finishing the website. Class size could be slightly increased or a p.m. kindergarten could be added to help meet our budget goals. Word of mouth still seems to be one of the best ways to get the word out about our school.

Eileen Beatty is continuing her professional development through National Board Certification. Through self-assessment and peer review, a highly accomplished educator must meet high and rigorous standards to earn this certification.

- E. Site and Facilities Update: Gophers have been treated and the ramps at the back of the gym need to be completed. We have new garbage and recycle bins.
- F. Strategic Plan: Charter pieces are being examined and there will be an opportunity for discussion.
- G. Nominating Committee: Tabled until the next meeting.
- H. Special Education Provider Contracts: There will be two provider contracts and A New Leaf will be a breakeven billing.

Chairman Varie announced he would entertain a motion to recess into Executive Session in the manner and for the purpose authorized in Section 67-2345 (1) (b), Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member individual agent or public school student.

Board member Slaughter seconded the motion made by Board member Stevenson, and Chairman Varie declared the Governing Board into Executive Session with all members voting aye, at 10:40 p.m.

(Executive Session)

Chairman Varie reconvened the Board into Open Session at 11:26 p.m.

IV. REPORTS & DISCUSSION

Principal's Report: Tabled until the next meeting.

V. CONSENT AGENDA

The Consent Agenda was tabled until the next meeting.

VI. ADJOURNMENT

After a full and complete discussion, the meeting adjourned at 11:27 p.m.

The above minutes represent a true and accurate summary of this meeting.

Chairperson

Clerk