

**MINUTES  
GOVERNING BOARD  
ROLLING HILLS PUBLIC CHARTER SCHOOL  
March 10, 2009  
6:30 p.m.**

**I. REGULAR MEETING PRELIMINARIES**

- A. Meeting Called to Order: by Chairman Hart.
- B. Roll Call: Governing Board members Rick Hart, Doug Varie, May Slaughter, Nicole Morris, and Glen Stephenson, were present as well as Administrator Scheuffele.

Chairman Hart announced he would entertain a motion to recess into Executive Session in the manner and for the purpose authorized in Section 67-2345 (1) (b), Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member individual agent or public school student.

Board member Varie seconded the motion made by Board member Morris, and Chairman Hart declared the Governing Board into Executive Session with all members voting aye, at 6:38 p.m.

(Executive Session)

Chairman Hart reconvened the Board into Open Session at 7:39 p.m.

- C. Approval of Minutes: Motion by Board member Stephenson and seconded by Board member Slaughter to approve the Regular Meeting Minutes of 2-10-09. Motion carries 4-0.
- D. Persons Wishing to Speak at Board Meeting: The question was asked as to how the course offerings at Rolling Hills will address the different abilities of students. Administrator Scheuffele is researching options such as clustering kids in groups and focusing on core concepts. She will be attending a class over the summer that will provide insight into methods to make available advanced course offerings. Rolling Hills has received a Gifted & Talented grant.

Interest was also expressed concerning what to expect next year. Chairman Hart stated that the school will remain a K – 8<sup>th</sup>, Harbor school, with an interest in offering 9<sup>th</sup> grade. Marketing is currently being used to make the community more aware of our school. Teaching background information for our 2009-2010 teaching staff will be given to families as an introduction to our staff for next year.

**II. REPORTS & DISCUSSION**

Principal's Report: The school has received its Certificate of Provisional Accreditation. Fourth grade participated in NAEP testing. Twelve students are currently participating in choir. A culinary arts class and Young Rembrandts Art Class are being offered after school. A Fit Club will begin the end of March. Students can still join these groups.

Instruction requirements may change requiring students to take an online course before graduation. ISATS will take place April 13<sup>th</sup> thru May 8<sup>th</sup>. Attendance reports are due this week and staff is working on getting the ISAT testing software loaded.

First and second year teachers are required to have 3 teacher evaluations. To date two evaluations have been completed. Teacher interviews are taking place. Candidates talk to Administrator Scheuffele, view the classes that they are interested in teaching, and then have a formal interview with Administrator Scheuffele. Candidates then interview with the Governing Board, which has a variety of professional backgrounds including teaching. Of the candidates that have contacted the school, three are from Harbor schools and the remaining are from traditional schools. Returning staff had their first staff meeting Friday and are working to define what the Harbor non-negotiables are for our school. Parents will also be included in this process.

Administrator Scheuffele spends 8:00 to 8:30 a.m. each Friday honoring students for Citizen of the Week and Citizen of the Month. Aggressive marketing on the radio, flyer mailers, and flyers in local magazines, is underway. Lottery applications for the April 11th lottery will be accepted through April 10<sup>th</sup>, 3:00 p.m. Handouts comparing current enrollment and wait lists numbers to information from last year were presented to the Board. Enrollment is currently at 247. Wait list numbers and the number of families confirming attendance next year are comparable to those from last year.

### **III. NEW BUSINESS**

- A. PFA/Fundraising: Anitra Townsend organized the school read-in. The cookie dough fundraiser is currently taking place. A school yard sale is planned for April 4<sup>th</sup> and donations of items to sell are being accepted. The Chuck E Cheese night raised around \$75 and Script sales continue. A spring auction is still being discussed. A request was made to possibly have a few of the more popular script cards available in the office over the summer.
- B. Finance Committee: The projected budget has been revised. We will receive \$15,000 more than originally budgeted from the Department of Education. Medicaid amounts are still being reviewed for accuracy. The annual review of Rolling Hills by US Bank has started and a meeting with Ridgley Denning will be planned to discuss funding of the reserve. The current economy is affecting all schools.
- C. School Survey: Comment boxes were added to the school survey as well as additional questions. Having Survey Monkey e-mail out surveys is the best way

to guarantee accuracy of results. The next best method of obtaining surveys would be to have parents fill the survey out at school during parent/teacher conferences. Administrator Scheuffele would like teachers to have a chance to review the survey. E-mail addresses will be requested from school families. The goal is to have the results for the next regular Board meeting.

- D. 2009-2010 Proposed School Calendar: Option 1 is the calendar presented last month. Option 2 is to start school a week earlier and end school a week earlier. Board member Stephenson motioned to accept Option 2 and was seconded by Board member Varie. Motion to accept Option 2 School Calendar carries 3-0. Board member Slaughter not present for vote.
- E. Policy-Patron Inquiry Policy: A draft of this policy will be presented at the next Regular Board meeting.
- F. Board Elections: Board member Varie presented proposed language for changes to the By-laws. After some discussion, Board member Varie will refine the wording changes and present possible changes at the next regular Board meeting.
- G. Site & Facilities: We have a gopher problem. Super Shine has turned in a bid proposal for the 2009-2010 school year. Sunday at 3:00 a.m. the school alarm went off. Today the computer lab smelled of electrical heat. Firemen came to school to investigate the smell but found nothing. They suggested having an electrician come check the wiring/circuit breakers. There have been some issues with the church leasing our facility. Board member Morris will be checking out the NPC auction.
- H. School Athletic Program: Board member Slaughter is working on a volleyball and basketball schedule for next year. She plans on attending some track meets at other schools to see how they work. We will have the same volleyball coach as last year. The agreement is that he will coach our team and in return he uses the gym for volleyball camps. We are still working on obtaining basketball hoops. The demolition company for the two public schools that have been closed is receiving the basketball hoops as part of the demolition contract. We will check with them to see if they would be interested in donating two to our school.

The Board reconvened in Executive Session as authorized in Section 67-2345 (1) (b), Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member individual agent or public school student, at 10:00 p.m.

(Executive Session)

Chairman Hart reconvened the Board into Open Session at 11:08 p.m.

#### **IV. CONSENT AGENDA**

The Governing Board reviewed the enclosures under Consent Agenda (Financial Report 2-28-09 and Accounts Payable 2-28-09). Board member Morris motioned to accept the Consent Agenda and was seconded by Board member Stephenson. Motion carries 3-0. Board member Slaughter not present for vote.

**V. ADJOURNMENT**

After a full and complete discussion, the meeting adjourned at 11:10 p.m.

**The above minutes represent a true and accurate summary of this meeting.**

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**Chairperson**

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**Clerk**