

**MINUTES
GOVERNING BOARD
ROLLING HILLS PUBLIC CHARTER SCHOOL
February 12, 2008
6:00 p.m.**

EXECUTIVE SESSION

Chairman Varie called the meeting to order and announced he would entertain a motion for the Board to recess into Executive Session in the manner and for the purpose authorized in Section 67-2345 (1) (b), Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent, or public school student.

Board member Reche' seconded the motion made by Board member Morris, and Chairman Varie declared the Governing Board into Executive Session at 6:11 p.m. with all members voting aye.

(Executive Session)

Chairman Varie reconvened the Board into Open Session at 6:27 p.m.

Motion by Board member Hart to offer Administrator contract to Vickie Scheuffele was seconded by Board member Slaughter. Motion carries 5-0.

I. REGULAR MEETING PRELIMINARIES

- A. Meeting Called to Order: by Chairman Varie.
- B. Roll Call: Governing Board members Doug Varie, May Slaughter, Glen Stephenson, Nicole Morris, Rick Hart, and Tavis Reche' were present as well as Administrator Scheuffele and Executive Director Kristine Reynolds.
- C. Approval of Minutes: Motion by Board member Morris and seconded by Board member Stephenson, to approve the Regular Meeting Minutes of 1-8-08. Motion to approve the minutes carried 5-0.
- D. Persons Wishing to Speak on an Agenda Item: No one.
- E. Persons Wishing to Speak on a Non-Agenda Item: No one.

II. UNFINISHED BUSINESS

There was no Unfinished Business this evening.

III. NEW BUSINESS

- A. Middle School: Administrator Scheuffele presented the redesigned middle school program for grades 6th through 8th. The redesign team consists of Administrator Scheuffele, teachers, parents and students. The team examined areas of student/parent dissatisfaction and within the framework of our charter documents, Harbor Method criteria, and State of Idaho standards, suggested changes to be implemented. Theater, choir, and sports will be added as well as opportunities for advanced courses. Marketing of the redesigned program should begin now including meetings with parents. This program will be implemented in 2008-2009 and evaluated the following year to determine if goals were met. Board member Hart motioned to adopt the middle school redesign and was seconded by Board member Stephenson. Motion carries 5-0.

- B. Enrollment/Marketing: Enrollment is currently at 171 with 20 special education students. The lottery will be held on April 26th and it is time to start advertising as required. Possibly a banner could be used on the fence or building for marketing purposes. Lottery planning will include contacting families on the waiting list as well as asking current school families if they plan on returning next year. Bill Roberts from The Idaho Statesman is interested in writing a story on our school. One of the school secretaries will come in to school once a week during the summer break to keep up with phone messages and mail. It would be beneficial to have an expectation book for parents when they sign up for school rather than when school starts.

- C. Site & Facilities: Board member Reche' is working on a new computer server, workstations and our current T1 contract. Administrator Scheuffele and Board member Hart will get a repair list to McAlvain before our warranty expires. Emergency access through the welded gate will be discussed with the Parks & Rec. Department.

- D. PFA/Fundraising Update: A semiformal dance is planned with North Star Charter. There won't be a book fair in April. Donations are being solicited for the school auction on April 18th at the Red Lion Downtowner. Reservation cards will be sent out the beginning of March.

The Lowe's Grant is being sought for middle school lockers and the HP Grant for technology in teaching. Other grants are being examined. A new grant writer will be needed in the future.

- E. Finance Committee: We are working on a budget for next year with an increase in teacher salaries. Gym floor bids have been obtained and a list of wants and needs will be presented to the Board to determine the best use of the Charter Grant funds. Board member Slaughter is working on a proforma income statement using percentages

- F. Policies: The Reduction in Force Policy is tabled. A rough draft Teacher Evaluation Policy was handed out and will be presented for a 1st read at the March meeting.

- G. Dress Code: The dress code may evolve with the middle school redesign. Students will present information to the Board at the March meeting. Parents will be notified of any changes in dress code before school ends. The Board will send a letter to the 9th grade informing them of their decision.
- H. Use of Gym: A request was made for use of the gym for an overnight lock-in. Due to liability issues, the Board would agree to a late night function but not overnight.
- I. Snow Day Approval: Motion by Board member Stephenson to approve the weather related emergency school closure on January 30, 2008, was seconded by Board member Hart. Motion carries 5-0.
- J. Audit Contract: Board member Morris motioned to accept the 2008 audit contract and 990 form filing by Tim Folke and was seconded by Board member Slaughter. Motion carries 5-0.

IV. REPORTS & DISCUSSION

- A. Principal's Report: Three people are needed for the Idaho Lottery Scratch Program on March 11th at 4:00 p.m.

The IRI testing window was extended due to snow days. Data will be available at the March meeting.

Drop off/pick up problems continue. Still working on A/B pickup program. An E.A. will assist outside with after school pickup.

The school calendar and teacher contracts will be presented for approved in March.

V. CONSENT AGENDA

The Governing Board reviewed the enclosures under Consent Agenda (Financial Report 1-31-08 and Accounts Payable 1-31-08). Board member Hart motioned to accept the Consent Agenda and was seconded by Board member Reche'. Motion carries 5-0.

VI. ADJOURNMENT

After a full and complete discussion, the meeting adjourned at 9:11 p.m.

The above minutes represent a true and accurate summary of this meeting.

Chairperson

Clerk