

**MINUTES
GOVERNING BOARD
ROLLING HILLS PUBLIC CHARTER SCHOOL
February 10, 2009
6:30 p.m.**

I. REGULAR MEETING PRELIMINARIES

- A. Meeting Called to Order: by Chairman Hart.
- B. Roll Call: Governing Board members Rick Hart, Doug Varie, May Slaughter, Nicole Morris, and Glen Stephenson, were present as well as Administrator Scheuffele.
- C. Approval of Minutes: The Special Meeting Minutes of 1-15-09 were added to the list of minutes to be approved this month. Motion by Board member Stephenson and seconded by Board member Varie to approve the Regular Meeting Minutes of 1-13-09, Special Meeting Minutes of 1-15-09 and Special Meeting Minutes of 1-22-09. Motion carries 3-0. Board member Slaughter wasn't present for this vote.
- D. Persons Wishing to Speak at Board Meeting: No one.

II. REPORTS & DISCUSSION

- A. Principal's Report: Teacher assessments for teachers that are new to our school this year are taking place. Teacher candidates are being interviewed and teacher contracts have handed out to our current teaching staff. Our gym is being used by St. Maries for sports practice. School flyers have been mailed out, a magazine advertisement will be published in March, and an advertising insert will be included in an Eagle magazine. These are the marketing venues that are currently planned, as well as radio advertising.

We have 1 full time BSU student teacher, two that are at school 3 days per week, and two that are helping Randy Mills. This Friday is a professional development day for our teachers. Teachers were asked how they planned to use the development time and those that didn't respond will be given a schedule for the day by Administrator Scheuffele. Some after school groups are being formed for student participation such as a fit club, cooking school, and choir. NAPE testing will take place for 4th grade students on February 24th covering the areas of reading, writing, and science. Mr. Kramer from ACHD has contacted the school and is requesting information on the traffic studies that were performed when the school was built. Enrollment remains consistent with new families enrolling in our school and some families that have moved away. School tours take place every Wednesday from 8:30 to 11:00. The middle school student council has expressed interest in having a fundraiser to benefit the school. Three parents have also come forward and expressed an interest in assisting with a school fundraiser.

III. NEW BUSINESS

- A. PFA/Fundraising: There was no PFA update this evening. The PFA sponsored School Game Night was very entertaining for attendees. Board member Morris informed the Board that a Lowe's Tools for Education grant had been submitted for a greenhouse. We will find out if we receive the grant in May. She is also working on a solar shade grant. Nicole Morris and Bryan Churchill will visit two schools on Friday that have been scheduled for demolition later this year. They will be examining the basketball hoops, and possibly other items that could be of use to Rolling Hills.
- B. Finance Committee: There is no new information available. We are waiting for the Department of Education reports to be released. The school is able to meet its financial obligations. A new section has been added to the school newsletter where donations to the school by businesses will be recognized.
- C. School Survey: A group of people met to discuss questions to be asked on the survey. A preliminary survey was handed out for review. How the survey will be administered is yet to be decided. Suggestions such as the addition of comment boxes, a means to indicate which grade the child is in, and additional questions were offered. It will also be considered whether or not to split the surveys up by elementary and middle school. How the information obtained from this survey will be shared with stakeholders will need to be determined, in order to keep information from reflecting on individual teachers.
- D. 2009-2010 Proposed School Calendar: The school calendar for 2009-2010 is due May 15th. Responses from parents were in favor of the proposed calendar. Changing the start date of the school year to August 24th will be examined and how that will affect the break schedules. Moving the end date of the school year will also be considered. A revised calendar will be examined at the next Board meeting.
- E. Policy-Patron Inquiry Policy: A draft of this policy will be presented at the next Regular Board meeting.
- F. Board Elections: Two people have conveyed an interest in the open Board member seats. Interest has been expressed in moving the Board elections to the May Board meeting instead of the annual meeting, held in July, when many families are gone on vacation. Changing of the By-Laws will be investigated and whether we can separate the elections from the annual meeting. Potential Board member packets will also be prepared.
- G. Site & Facilities: Bids for lawn maintenance were received from Summer Lawns and DM Lawn Maintenance. After inspection of both bids, Board member Varie motioned to accept the bid from DM Lawn Maintenance for the maintenance of grounds for 2009 and was seconded by Board member Morris. Motion carries 4-0. A walk through of the building for general maintenance purposes needs to be performed. There are outside lights that need replacement, and the installation of sensor light in the back should be considered. The cleaning company that cleans the school can also note maintenance items that need attention in the school.

Website: We will check into rerouting our website to rollinghillscharter.org. The charges for the website will be changed to a Board member's visa card with that Board member being reimbursed for the charges. Board member Morris presented graphs to be added to the website to illustrate our schools testing scores compared to other school in our area.

Lottery Dates: The lottery will be planned for April 11th. Notes to current families will be sent out as early as this week. Families not planning on attending school here next year will be asked to send an e-mail to let the office know. Board member Varie motioned for the lottery to be held on April 11th and was seconded by Board member Stephenson. Motion carries 4-0. Lottery forms must be turned in to the office by 4-10-09 to be included in the lottery on April 11th.

Chairman Hart announced he would entertain a motion to recess into Executive Session in the manner and for the purpose authorized in Section 67-2345 (1) (b), Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member individual agent or public school student.

Board member Slaughter seconded the motion made by Board member Morris, and Chairman Hart declared the Governing Board into Executive Session with all members voting aye, at 8:35 p.m.

(Executive Session)

Chairman Hart reconvened the Board into Open Session at 10:08 p.m.

Board member Morris motioned to change Jeri Parkinson from an hourly employee to a certificated employee for the remainder of this school year and was seconded by Board member Stephenson. Motion carries 4-0.

IV. CONSENT AGENDA

The Governing Board reviewed the enclosures under Consent Agenda (Financial Report 1-31-09 and Accounts Payable 1-31-09). Board member Varie motioned to accept the Consent Agenda and was seconded by Board member Slaughter. Motion carries 4-0.

V. ADJOURNMENT

After a full and complete discussion, the meeting adjourned at 10:09 p.m.

The above minutes represent a true and accurate summary of this meeting.

Chairperson

Clerk