

**MINUTES
GOVERNING BOARD
ROLLING HILLS PUBLIC CHARTER SCHOOL
December 9, 2008
6:30 p.m.**

I. REGULAR MEETING PRELIMINARIES

- A. Meeting Called to Order: by Board member Hart.
- B. Roll Call: Governing Board members Doug Varie, Justin Reynolds, May Slaughter, Nicole Morris, Rick Hart, and Glen Stephenson, were present as well as Administrator Scheuffele.

Board member Hart announced he would entertain a motion to recess into Executive Session in the manner and for the purpose authorized in Section 67-2345 (1) (b), Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member individual agent or public school student.

Board member Slaughter seconded the motion made by Board member Morris, and Board member Hart declared the Governing Board into Executive Session with all members voting aye, at 6:38 p.m.

(Executive Session)

Board member Hart reconvened the Board into Open Session at 7:08 p.m.

- C. Approval of Minutes: Motion by Board member Stephenson and seconded by Board member Slaughter to approve the Regular Meeting Minutes of 11-11-08. Motion carries 5-0. Motion by Board member Varie and seconded by Board member Slaughter to approve the Regular meeting minutes of 10-14-08 and the Special Meeting Minutes of 11-17-08.
- D. Persons Wishing to Speak on an Agenda Item: No one.
- E. Persons Wishing to Speak on a Non-Agenda Item: Mrs. Beatty, Mrs. O'Toole, Mr. Moser, and Mrs. Reynolds.

Mrs. Beatty expressed concern about the changes to the teaching schedule and the effects this may have on the students' learning. There are certain non-negotiable items to being a Harbor school, such as prep time, and she wants to make sure that these aren't disturbed.

Andrew Moser, a student at Rolling Hills, is working on an Eagle Scout project, and inquired with the Board if there were any projects he could perform for the school. Board member Stephenson will call with any suggestions. He would like

to work on the project over the summer. His father, Ron Moser, also attended the meeting and wanted to express how happy his family is with the school. He is also interested in knowing if the 8th grade will be combined or separate next year. Discussions concerning next year will begin in Jan.

Mrs. O'Toole inquired into the reasons that an Executive Session can be called and why the administrator attends these sessions. Board member Hart explained that Idaho Code requires some discussions take place in Executive Session and that the Board asks the Administrator for input in these sessions.

II. REPORTS & DISCUSSION

- A. Principal's Report: Students have completed the Direct Writing and Math Assessments which are used to compare our students to students at other schools. Results of this testing will be available in the spring. A grant for the leadership course offered at school, was applied for and received. Teaching/learning materials have been supplied to assist in teaching this subject. The Facility Maintenance Report has been submitted to the Dept. of Ed., and a 10-year facility plan will be prepared for submission. Other reports such as IBEDS corrections, Special Education student counts, and Strategic Plan are being prepared.

III. NEW BUSINESS

- A. PFA/Fundraising: PFA provided meals for teachers during parent/teacher conferences. Script sales continue and teacher requests are being examined. Family game night is planned for January 23, 2009 and a holiday breakfast will be provided next week for staff. PFA may not reach their fundraising goal this year. No one has offered to plan the auction fundraiser for this year, however two smaller fundraisers are still planned. The Board thanked the PFA for all of their contributions to the school.
- B. Finance Committee: Due to lower than anticipated enrollment, our budget is in a deficit position, however, measures to eliminate the deficit are being explored such as marketing, allowing businesses to rent our facility, etc. A discussion with Ridgley Denning at US Bank needs to take place concerning funding our reserve amount. Due to the economy, Corporate Fundraising may not be a viable option this year. A donation to cover the expenses of marketing the school, once our niche has been determined, has been offered. The school continues with a very conservative spending approach.
- C. School Improvement/Strategic Plan: The first meeting of the School Improvement Committee was held on November 13, 2008 and the group worked on a vision statement. Our charter document is being used to help define our school. The committee hopes to meet again before Christmas break. Mrs. Reynolds expressed concern about families at our school being on waiting lists of other charter schools and that some of our teachers may be considering other employment opportunities. She feels that the Patron Complaint Policy is ineffective and may be leading to a lack of trust between the Board,

administration, staff, and parents. A meeting was held to come up with some ideas concerning a focus for our school. One idea that came from the meeting was a liberal arts focus, while remaining a Harbor school. Arts West would be interested in working with our school, providing field trips, and providing students to teach art classes. Possibly our building could be used during the summer for art camps.

- D. Enrollment/Marketing: Included in section B. Finance Committee.
- E. Site and Facilities Update: The gym ramps have been completed and we still have an outstanding bill with Debest. We are still checking into selling the extra banks of lockers and a power pole. A facility plan handout was presented to the Board and input requested. A contract is needed for the boot camp group to be able to use the gym. Club Idaho Volleyball is still interested in using our gym. Board member Stephenson motioned to offer use of the gym on Mon. and Wed. from 6:00p.m. to 9:30 p.m. at a cost of \$650, which could be reduced to \$450, with the understanding that any equipment damaged would be repaired and was seconded by Board member Morris. Motion carries 4-0.
- F. After School Sports Program: The Western Idaho Conference is dividing into two divisions, Eastern and Western. This change will eliminate some of the long distance travel for sports teams. Our volleyball coach will coach again for us next year. A decision needs to be made by Jan. or Feb. as to whether we want to be part of the conference. Possibly we can make arrangements that the teams from farther away would travel to our school next year and the following year we would travel to their school. Safe and Drug Free funds could be used to pay for the referees for the games.

Board member Hart announced he would entertain a motion to recess into Executive Session in the manner and for the purpose authorized in Section 67-2345 (1) (b), Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member individual agent or public school student.

Board member Slaughter seconded the motion made by Board member Varie, and Board member Hart declared the Governing Board into Executive Session with all members voting aye, at 9:00 p.m.

(Executive Session)

Board member Hart reconvened the Board into Open Session at 12:14 a.m.

Board member Morris motioned to extend the suspension of Student A an additional five days and was seconded by Board member Slaughter. Motion carries 4-0.

The Board received the resignation of Board member Varie from the Chairperson position. Selection of a new Chairman will be held at the next Board meeting and applicants will be considered for the open Board position.

IV. CONSENT AGENDA

The Governing Board reviewed the enclosures under Consent Agenda (Financial Report 10-31-08 and 11-30-08 and Accounts Payable 10-31-08 and 11-30-08). Board member Stephenson motioned to accept the Consent Agenda and was seconded by Board member Slaughter. Motion carries 4-0.

V. ADJOURNMENT

After a full and complete discussion, the meeting adjourned at 12:15 a.m.

The above minutes represent a true and accurate summary of this meeting.

Chairperson

Clerk