

**MINUTES**  
**GOVERNING BOARD**  
**ROLLING HILLS PUBLIC CHARTER SCHOOL**  
**November 11, 2008**  
**6:30 p.m.**

**I. REGULAR MEETING PRELIMINARIES**

- A. Meeting Called to Order: by Chairman Varie.
- B. Roll Call: Governing Board members Doug Varie, May Slaughter, Nicole Morris, and Glen Stephenson, were present as well as Administrator Scheuffele.
- C. Approval of Minutes: Minutes will be approved at the next meeting.
- D. Persons Wishing to Speak on an Agenda Item: No one.
- E. Persons Wishing to Speak on a Non-Agenda Item: Marty O'Toole-8<sup>th</sup> Grade attrition.

**II. REPORTS & DISCUSSION**

- A. Principal's Report: The school will be included in an article in an upcoming issue of a professional education magazine. We currently have one full time BSU student teacher and two more will start in January. The Safe & Drug Free Funds we receive this year are budgeted for after school activities, a counselor, a learn and serve project, plaques, supplies and stipends for Harbor mentors. The IBEDS report is in the correction stage and our attendance report is due November 15<sup>th</sup>. Immunization reporting to the state is complete and student files are being examined to make sure they are up to date. Power school is up and running and the goal is to have grades online by 2<sup>nd</sup> quarter.

**III. NEW BUSINESS**

- A. PFA/Fundraising: The Fall Carnival raised \$2800 and a Veteran's Day celebration was held. School clothing sales are almost finished and the school directory has been completed. A handout outlining the mission/vision of the PFA was distributed to the Board. The PFA will be providing food for teachers during parent/teacher conferences. Holiday babysitting will be available on Dec. 13<sup>th</sup>. A family game night is being planned for January. The PFA goal is to raise \$22,000 this year. Fundraisers have brought in just over \$5900 so far. Teacher wish lists will be reviewed.
- B. Finance Committee: Ways to cut expenses this year are being examined to deal with the effects of decreased enrollment. Bryan Churchill will talk with John Patten concerning the property lease payments. Town Hall meetings will be considered as a means to inform families of budget challenges. A discussion concerning enrollment will need to take place with Ridgley Denning at US Bank.

Board member Morris and Administrator Scheuffele will be discussing grant opportunities. Bryan Churchill needs names of individuals to help with corporate fundraising.

- C. Policy-School Use Policy: The church group leasing the school building has met here the past two weeks and everything is going well. Two more requests to use the building have been received. A women's boot camp would like to use the gym each morning and Warren Burda would be able to open the school for them. The second request is from Club Idaho Volleyball. Board member Stephenson motioned to accept the boot camp proposal for a 4-week session and was seconded by Board member Slaughter. Motion carries 4-0. A contract will be drawn up.
- D. Enrollment/Marketing: Enrollment is currently at 258 with 35 special education students. A counselor is needed as well as support staff for Randy Mills. The Department of Education will be visiting our school after December 1<sup>st</sup>. More teacher/administrator time is being spent working with Special Education students and we want to make sure that their needs are being met. Marty O'Toole is concerned about why middle school students are leaving. The problem/issues need to be identified in order to solve the problem. Board member Slaughter and her husband are offering to make a donation towards marketing the school and its niche. A Strategic Plan Committee meeting is planned on Thursday.
- E. Site and Facilities Update: There have been many positive comments since the new cleaning company has started working. We have 2 volunteer librarians and an Eagle Scout student has collected 900 books for donation to the school library. The outside gym ramps are not completed but should be done by Wednesday. Bills are still outstanding to Debest and Lee's Electric. We have two extra sets of lockers that can be sold. Board member Morris has been storing a temporary power pole for the school that can also be sold. There are two schools that are being demolished in this area and Bryan Churchill is checking into a possible donation of the basketball hoops from either school. He is also checking into the kitchen equipment from these schools.
- F. School Improvement/Strategic Plan: This topic is included with item D. Enrollment/Marketing.
- G. Nominating Committee: There was no new information this evening.

Chairman Varie announced he would entertain a motion to recess into Executive Session in the manner and for the purpose authorized in Section 67-2345 (1) (b), Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member individual agent or public school student.

Board member Slaughter seconded the motion made by Board member Morris, and Chairman Varie declared the Governing Board into Executive Session with all members voting aye, at 8:37 p.m.

(Executive Session)

Chairman Varie reconvened the Board into Open Session at 11:34 p.m.

Board member Stephenson motioned to approve a \$1000 stipend for coaching basketball out of Safe & Drug free funds and was seconded by Board member Morris. Motion carries 4-0.

**IV. CONSENT AGENDA**

The Consent Agenda was tabled until the next meeting.

**V. ADJOURNMENT**

After a full and complete discussion, the meeting adjourned at 11:36 p.m.

**The above minutes represent a true and accurate summary of this meeting.**

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**Chairperson**

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**Clerk**