

**MINUTES  
GOVERNING BOARD  
ROLLING HILLS PUBLIC CHARTER SCHOOL  
October 14, 2008  
6:30 p.m.**

**I. REGULAR MEETING PRELIMINARIES**

- A. Meeting Called to Order: by Chairman Varie.
- B. Roll Call: Governing Board members Doug Varie, May Slaughter, Nicole Morris, Glen Stephenson, and Rick Hart were present as well as Administrator Scheuffele.
- C. Approval of Minutes: The Special Meeting Minutes of 8-7-08 and Regular Meeting Minutes of 8-12-08 were added to the Approval of Minutes section of the agenda. Motion by Board member Hart and seconded by Board member Slaughter to approve the Regular Meeting Minutes of 9-9-08, Special Meeting Minutes of 9-16-08, Regular Meeting Minutes of 8-12-08 and the Special Meeting Minutes of 8-7-08. Motion carries 4-0.
- D. Persons Wishing to Speak on an Agenda Item: No one.
- E. Persons Wishing to Speak on a Non-Agenda Item: No one.

**II. REPORTS & DISCUSSION**

- A. Principal's Report: Reports to Dept. of Ed. are due this month. Teacher evaluations will begin November 1<sup>st</sup>. Our school has been selected to participate in a charter school survey. IRI testing is complete. Student intervention based on testing scores will take place now until spring. Spring of 2008 ISAT testing results will be presented at the next Board meeting. Twenty-nine students are eligible for additional educational assistance based on testing scores. We anticipate a population of 33 to 34 special education students by Christmas.

We currently have provisional accreditation status with Northwest Association of Accredited Schools. Our goal is to be fully accredited by 2009-2010. All schools and charter schools are required to be accredited through Northwest Association of Accredited Schools. The report to Northwest Association of Accredited Schools was reviewed with the Board. Our school will need to work out having a nurse and a school counselor in order to become fully accredited.

IBEDS is the database for State funding. Teachers are submitting information for submission to the Dept. of Ed. Board member Hart motioned authorization of a hiring emergency for a certified Spanish teacher and was seconded by Board member Slaughter. Motion carries 4-0.

Middle School meetings with teachers have identified many things that are going well and areas that need adjustment. Special Education students are challenged with note taking in classes. Handout notes will be prepared for Special Education students. The current report cards need to be modified for the changed middle school. Teachers will discuss report card changes at the next middle school meeting. The locked gate to the park area next door is still a concern and a shared agreement for parking is desirable.

### **III. NEW BUSINESS**

- A. PFA/Fundraising: PFA meets the 2<sup>nd</sup> Monday of each month. The Sally Foster Fundraiser made approximately \$2300. The Fall Carnival will be held October 24<sup>th</sup> from 5:30 to 8:30 and there will be new games and more food choices. Clothing order forms will be going out soon. Script is still being sold and can be purchased to pay for some of the student lunches at school. PFA would like to have a Veteran's Day presentation on November 11<sup>th</sup>.
- B. Finance Committee-Adopt Audit: Board member Slaughter motioned to adopt the 2007-2008 audit report by Tim Folke and was seconded by Board member Hart. Enrollment is down in many schools in this area and may be due to differing economic factors. The budget will be reexamined throughout the year and ways to cover the deficit will be investigated.
- C. Policy-School Use Policy, Dual Enrollment Policy: A request for use of our gym and 2 classrooms by a local church group has been made. They have their own chairs, tables, and sound system, and would be willing to pay \$1000 per month, starting in November. It was determined that a Dual Enrollment Policy is not needed at this time.
- D. Enrollment/Marketing: Enrollment is at 253. The Department of Education has been invited to visit our school and view the effect that the increased special education population is having on some classes. A bid for a 3' x 20' banner for \$180 has been received. Free billboard advertising for non-profit entities will be checked into. The new website will be completed.
- E. Site & Facilities Update: R & R Hardwood is still working on the outside door ramp that hasn't been completed. Board member Hart will check on two outstanding bills to Lee Electric and Debest. As of October 24<sup>th</sup> there will be a janitorial change. A bid was received from Supershine for 7 months of cleaning at a cost of \$840 per month. An additional \$500 would be charged for the initial cleaning of the building. Board member Stephenson motioned to accept the bids by Supershine to provide janitorial services for the remainder of the 2008-2009 school year and was seconded by Board member Slaughter. Motion carries 4-0.
- F. Strategic Plan: A committee will be formed to work on the Strategic Plan for Rolling Hills. This committee will report findings to the school Board. An invitation to parents to participate in this committee will be included in the school newsletter. The first meeting will be planned for the 1<sup>st</sup> week in November and

focus on a shared purpose and philosophy. John Craig, Rick Hart and John Patten have volunteered for this committee. Ways to encourage student involvement will be brainstormed.

- G. Nominating Committee: There is nothing to report this evening.
- H. Sports Program: If Rolling Hills were to join the Western Idaho Conference next year, there would be more games with increased travel to game locations. Board member Morris recommends continuing with pickup games for next year and re-evaluating at the end of that season. A basketball-coaching stipend for Mike Scott will be examined. Portable basketball hoops can be used this year.
- I. Focus Committees: Committees will be formed to focus on specific areas such as upper grades vs. lower grades, math and science, finance, and strategic/long term planning.

Chairman Varie announced he would entertain a motion to recess into Executive Session in the manner and for the purpose authorized in Section 67-2345 (1) (b), Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, individual agent, or public school student.

Board member Stephenson seconded the motion made by Board member Slaughter, and Chairman Varie declared the Governing Board into Executive Session with all members voting aye, at 10:00 p.m.

(Executive Session)

Chairman Varie reconvened the Board into Open Session at 11:15 p.m.

#### **IV. CONSENT AGENDA**

The Governing Board reviewed the enclosures under Consent Agenda (Financial Report 9-30-08 and 8-31-08 and Accounts Payable 9-30-08 and 8-31-08). Board member Slaughter motioned to accept the Consent Agenda and was seconded by Board member Hart. Motion carries 4-0.

#### **V. ADJOURNMENT**

After a full and complete discussion, the meeting adjourned at 11:20 p.m.

**The above minutes represent a true and accurate summary of this meeting.**

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**Chairperson**

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**Clerk**

