

**MINUTES
GOVERNING BOARD
ROLLING HILLS PUBLIC CHARTER SCHOOL
January 13, 2009
6:30 p.m.**

I. REGULAR MEETING PRELIMINARIES

- A. Meeting Called to Order: by Board member Hart. A note pad was passed around the room and observers with questions for the Board were encouraged to write them down along with contact information. Due to the length of the agenda and the number of meeting observers, questions will be answered this evening as time permits.
- B. Roll Call: Governing Board members Doug Varie, Justin Reynolds, May Slaughter, Nicole Morris, Rick Hart, and Glen Stephenson, were present as well as Administrator Scheuffele.
- C. Approval of Minutes: Motion by Board member Slaughter and seconded by Board member Stephenson to approve the Regular Meeting Minutes of 12-9-08. Motion carries 5-0.
- D. Persons Wishing to Speak on an Agenda Item: Observers wrote questions down and submitted to the Board.
- E. Persons Wishing to Speak on a Non-Agenda Item: Observers wrote questions down and submitted to the Board.

II. REPORTS & DISCUSSION

- A. Principal's Report: The boy's basketball team has their first game on January 15th. Mike Scott and Meisha Kurtz are coaching the team. The first Bogus Ski School trip for 4th through 8th grade students is planned for January 27th. First grade has integrated use of the computer lab into learning about art and 4th grade has completed 889 accelerated reader tests. The middle school has a reading worm program where students keep track of how many pages they have read. One student has read 7500 pages. Positive letters were shared with the Board.

III. NEW BUSINESS

- A. Board Member Candidates, Election of Officers, Board Member Participation: Board member Varie motioned to nominate Board member Hart as the Chairman of the Board and was seconded by Board member Slaughter. Board member Stephenson motioned to close nominations and was seconded by Board member Slaughter. Motion for nominations to cease carries 5-0. Motion to elect Board member Hart as Chairman of the Board carries 5-0. Board member Stephenson has been informed of parent's interest in open Board member seats. This will be

included on the agenda for next month and by-laws will be examined to decide if elections should be held earlier.

- B. PFA/Fundraising: To date, PFA has raised \$6927 of the \$22,000 goal. Fundraising goals for the remainder of the year will be examined. A holiday breakfast was provided for teachers last month. Teacher wishes have been examined and granted. A contribution amount from the Pizza Hut sponsor night hasn't been received yet, however, another restaurant sponsor night will be planned at Chuck E. Cheese. Family game night is scheduled for January 23rd from 7:00 to 9:00 p.m. Maureen O'toole has stepped down as co-president of the PFA, and Susan Thomas has filled the position as co-president. Janet Andrews has volunteered to run the spring fundraiser, tentatively scheduled for May. A cookie dough fundraiser is being planned for March or April.

Bryan Churchill reported that no volunteers have come forward to help with corporate fundraising and with the economy the way it is, there probably aren't many companies with the funds to donate. He will be checking on the basketball hoops from two schools scheduled for demolition later this year.

- C. Finance Committee: The budget remains stable but still in a deficit. We will have a better idea of funding in February when the Dept. of Ed. releases each school's funding reports. There have been increased inquiries concerning enrollment at our school. Board member Morris will be contacting Tavis Reche' to get information concerning the T1 lease and the possibility of canceling it. Chairman Hart will need to meet with Ridgley Denning from US Bank. The audit contract for the 2008-2009 school year was presented to the Board for their approval. The contract is the same as last year with an increase in price of \$50. Board member Stephenson motioned to approve the audit contract for the 2008-2009 school year with Timothy Folke and was seconded by Board member Varie. Motion carries 5-0.
- D. Response to Complaint: Due to personnel subject matter, this topic will need to be addressed in Executive Session.
- E. 2009-2010 Proposed School Calendar, Marketing, and School Lottery: Enrollment is currently at 250. We have been receiving phone calls from Hidden Springs' families. An open house will be scheduled at school. In planning for the lottery this year, sibling sign up sheets need to be sent to current families, and advertising for the lottery as required. The Board feels it is better to run the lottery earlier, which will help with budgeting and other decision making processes. Having the office open one day a week over the summer last year helped us stay on top of new students enrolling at our school. We plan to continue office hours over this summer. State statutes requirements will be examined and the lottery will be planned for April 4th or March 14th. A proposed 2009-2010 school calendar was handed out. This model is based on the same calendar as last year. It was suggested that possibly starting school and ending the year a week earlier could be beneficial to our enrollment at the start of the year. The proposed calendar will be published and stakeholder comments sought.

There is a family in our school that is involved in Marketing and has offered to help the school in our marketing efforts. There are many venues for advertising such as local magazines, newspapers, store receipts, movies theaters, direct mailers, and radio. We will decide the most effective use of our advertising dollars. As the Strategic Committee continues to meet, the Board would like to have a representative update the Board on their discussions. The idea of using signs to inform the public of our school location and openings will be revisited. Board member Slaughter and Morris will form a marketing committee to coordinate marketing measures.

- F. After School Sports: This year Rolling Hills participated in the Western Idaho Conference but wasn't part of the conference. Board member Slaughter recommends that the middle school teams join the conference next year. We would be required to have hoops in order to host games, pay for referees, and travel to games. Board member Varie motioned to join the Western Idaho Conference and was seconded by Board member Slaughter. Motion carries 5-0.
- G. Policy-Patron Complaint Policy: Chairman Hart will head up a committee to re-design a policy for patron inquiries to the Board. This will be presented at the next Board meeting. Board member Stephenson feels it would be beneficial to conduct parent and faculty satisfaction surveys to obtain helpful information. The parents that have offered to assist with marketing may be a good source for survey questions. Once a comprehensive set of questions have been put together, using the same questions each year would help with the comparability of surveys from year to year in order to assess progress. Administrator Scheuffele will put a group of people together to work on questions for a staff survey.
- H. School Communication: Board member Morris will be sending home a newsletter summarizing Board meeting discussions, the Friday following monthly Board meetings, in order to facilitate better communication.

A recess from the meeting was taken from 8:10 p.m. until 8:21 p.m. to review observer questions. In response to the question concerning middle school for next year, it is the Board's intent to remain a K-8th school and our goal is to have full classes. We won't have more definite information until the lottery is held in the spring. There was also a request for a Town Hall Forum and the Board agrees that would be beneficial. The other questions can't be addressed until after the Executive Session issues have been addressed this evening.

The Board took a 15-minute break before the Executive Session began.

Chairman Hart announced he would entertain a motion to recess into Executive Session in the manner and for the purpose authorized in Section 67-2345 (1) (b), Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member individual agent or public school student.

Board member Slaughter seconded the motion made by Board member Varie, and Chairman Hart declared the Governing Board into Executive Session with all members voting aye, at 8:44 p.m.

(Executive Session)

Chairman Hart reconvened the Board into Open Session at 12:25 a.m.

IV. CONSENT AGENDA

The Governing Board reviewed the enclosures under Consent Agenda (Financial Report 12-31-08 and Accounts Payable 12-31-08). Board member Morris motioned to accept the Consent Agenda and was seconded by Board member Slaughter. Motion carries 5-0.

V. ADJOURNMENT

After a full and complete discussion, the meeting adjourned at 12:25 a.m.

The above minutes represent a true and accurate summary of this meeting.

Chairperson

Clerk