

**MINUTES  
GOVERNING BOARD  
ROLLING HILLS PUBLIC CHARTER SCHOOL  
March 11, 2010  
6:30 p.m.**

**I. REGULAR MEETING PRELIMINARIES**

- A. Meeting Called to Order: by Vice Chairman Stephenson.
- B. Roll Call: Governing Board members Glen Stephenson, Leann Gilberg, Jennifer Fears, and Chris Haechrel were present as well as Administrator, Dr. Montgomery and Catherine Moore, PFA.

Chair. Stephenson announced he would entertain a motion for the Board to recess into Executive Session in the manner and for the purpose authorized in Section 67-2345(1)(b), Idaho Code, to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, individual agent or public school student.

Board member Fears seconded the motion made by Board member Gilberg, and Chair. Stephenson declared the Governing Board into Executive Session with all members voting aye.

(Executive Session)

Chair. Stephenson reconvened the Board into Open Session.

- C. Approval of Minutes: Motion by Board member Gilberg and seconded by Board member Fears to approve the Regular Meeting Minutes of 2-18-10. Motion to approve minutes carries 4-0.
- D. Persons Wishing to Speak at Board Meeting: Teri Friend-donation.

**II. REPORTS & DISCUSSION**

- A. Principal's Report: There are 70 feet of bleachers for sale at North Jr. High Gym. They need to be moved in the next couple of weeks or they will be junked. The possibility of being able to get them at a great price will be examined. The strategic plan document was handed out for Board member review. One goal would be to designate a niche' for our school. The document can be reviewed and discussed at the next Board meeting. Under this plan, teachers would be offered end of year stipends for implementing the plan and meeting the plan goals.

**III. BUSINESS**

- A. PFA/Fundraising: Field Day will be the last day of school. Teacher appreciation week will be observed and Dad-N-Dogs will be held April 30<sup>th</sup>. Volunteers will provide food for teachers during parent/teacher conferences. One hundred and thirty items have been collected for the online auction. Movie night will be held next week and G-Force will be showing.

Nicole Morris introduced Kathy Penissi to the Board and informed the Board of the grant applications they have been preparing. They applied for funding for an outdoor classroom from Lowe's. This would tie in nicely with an environmental focus for the school. A grant has been written for PE equipment and we will apply for the dissemination grant for the T-1 calculator program. We did not receive this grant last year due in part, to the fact that the program had not been implemented in the school. Mrs. Harrington added this to her curriculum this year. A Board member contact was requested and all Board members offered assistance. Thank you for your hard work on these grants.

- B. Marketing Workgroup: Banners are in the process of being made and many people are donating time and money to the marketing effort. There has been a steady flow of people visiting and inquiring about our school.
- C. Budget Workgroup: The workgroup met to examine where we are financially and how we will end the year financially. The group will continue to meet to keep an eye on expenditures. The company that administered our flexible benefits plan for the school has gone out of business. After some checking, one option that we have is to administer our own flexible benefits plan. Board member Gilberg motioned to open a new checking account at US Bank for the flexible spending funds withheld from employees paychecks and was seconded by Board member Fears. Motion carries 4-0. Board member Haechrel motioned to authorized John Montgomery, Rick Hart, Glen Stephenson, Leann Gilberg, Chris Haechrel and Jennifer Fears as signers on this new flexible benefits checking account at US Bank and was seconded by Board member Gilberg. Motion carries 4-0.
- D. Pay Scale: We will start with the Department of Education reimbursement grid and if we end the year with more funds than anticipated, bonuses will be paid to teachers.

Teri Friend and her husband have offered to donate a 4' x 8' sign with changeable wording to be mounted on the front of the school building. They will continue to work on this donation if the Board is interested in this idea. The Board thinks this is a great idea and offered many thanks to Mrs. Friend.

#### **IV. CONSENT AGENDA**

The Governing Board reviewed the enclosures under Consent Agenda (Financial Report 2-28-10 and Accounts Payable 2-28-10). Board member Gilberg motioned to accept the Consent Agenda and was seconded by Board member Haechrel. Motion carries 4-0.

#### **V. ADJOURNMENT**

After a full and complete discussion, the meeting adjourned at 8:05 p.m.

**The above minutes represent a true and accurate summary of this meeting.**

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**Chairperson**

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**Clerk**

