

**MINUTES  
GOVERNING BOARD  
ROLLING HILLS PUBLIC CHARTER SCHOOL  
November 12, 2009  
6:30 p.m.**

**I. OPENING OF MEETING**

- A. Meeting Called to Order: by Chairman Hart.
- B. Roll Call: Governing Board members Rick Hart, Glen Stephenson, Leann Gilberg, Dr. Carolyn Mauer, Jennifer Fears, and Chris Haechrel, were present as well as Administrator, Dr. Montgomery.

Chairman Hart called the meeting to order and announced he would entertain a motion to recess into Executive Session in the manner and for the purpose authorized in Section 67-2345 (1)(b), Idaho Code, to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent, or public school student.

Board member Mauer seconded the motion made by Board member Stephenson, and Chairman Hart declared the Governing Board into Executive Session with all members voting aye, at 6:42 p.m.

(Executive Session)

Chairman Hart reconvened the Board into Open Session at 7:08 p.m.

- C. Approval of Minutes: Motion by Board member Gilberg and seconded by Board member Stephenson to approve the Regular Meeting Minutes of 10-20-09. Motion to approve minutes carries 5-0.
- D. Persons Wishing to Speak at Board Meeting: No one.

**II. REPORTS & DISCUSSION**

- A. Principal's Report: Administrator Montgomery started his presentation with a slideshow of students at school. School funding was discussed as well as the difficulties that schools are currently facing in this economic environment. School budgets and teacher contracts are set in the spring using the lottery enrollment numbers. After the lottery is held families are asked to notify the school if they are accepting enrollment at our school. When school started enrollment was at 215. Enrollment is currently at 227. The current Rolling Hills budget deficit was presented along with the ways that the Board is working to bring expenses in line with revenues. The budget challenge being faced this year may be a non-issue next year with an increase in enrollment. A finance workgroup meeting will be held next week and everyone is welcome to attend/participate.

The Board took a 20-minute recess.

### III. BUSINESS

- A. PFA/Fundraising: The Sally Foster fundraiser made \$2,000, the Scholastic Bookfair made \$1900 and wreath sales are currently around \$1250. Stakeholders will be surveyed concerning an online auction in the spring. The Fall Carnival is tomorrow.
- B. Finance Workgroup: A Finance Workgroup meeting will be planned next week. Financial update information must be submitted to the Charter Commission by December 1<sup>st</sup>. Meetings with US Bank and our property leaseholder will be scheduled with the goal of having information ready by Friday. Board member Mauer will prepare donation letters to be distributed to school stakeholders.
- C. NAAS Accreditation: Board member Mauer informed the Board that the we couldn't suspend our accreditation application. We have withdrawn and in the event that we add 9th grade in the future, we would need to reapply. A refund of dues paid has been requested.
- D. Charter Commission Update: The Charter Commission requested a clear picture of the school's finances for the remainder of the 2009/2010 school year by December 1<sup>st</sup>. A 3-year budget will be submitted along with other financial information. Board member training will be added at the beginning of each meeting. The Rolling Hills Board has 3 hours of Board training available.

Board member Mauer will prepare a meeting summary that will be included in the Monday notes. The old school calendar needs to be updated on the website as well as adding a link to the school report card. Thank you PFA and teachers for everything that they are doing on behalf of the school.

### IV. CONSENT AGENDA

The Governing Board reviewed the enclosures under Consent Agenda (Financial Report 10-31-09 and Accounts Payable 10-31-09). Board member Gilberg motioned to accept the Consent Agenda and was seconded by Board member Fears. Motion carries 5-0.

Chairman Hart reconvened the Board into Executive Session at 9:15 p.m. in the manner and for the purpose authorized in Section 67-2345 (1)(b), Idaho Code, to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent, or public school student.

(Executive Session)

Chairman Hart reconvened the Board into Open Session at 10:00 p.m.

### V. ADJOURNMENT

After a full and complete discussion, the meeting adjourned at 10:00 p.m.  
**The above minutes represent a true and accurate summary of this meeting.**

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Chairperson

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Clerk

