

**MINUTES
GOVERNING BOARD
ROLLING HILLS PUBLIC CHARTER SCHOOL
October 20, 2009
6:00 p.m.**

I. OPENING OF MEETING

- A. Meeting Called to Order: by Vice Chairman Stephenson.
- B. Roll Call: Governing Board members Rick Hart, Glen Stephenson, Leann Gilberg, Dr. Carolyn Mauer, Jennifer Fears, and Chris Haechrel, were present as well as Administrator, Dr. Montgomery.
- C. Approval of Minutes: Chairman Hart noted a correction to the meeting agenda. The Special Meeting Minutes listed should have read 9-29-09 instead of 9-14-09. Motion by Board member Mauer and seconded by Board member Gilberg to amend the 9-8-09 minutes to remove Vickie Scheuffele as one of the signers at US Bank. Motion carries 5-0. Motion by Board member Gilberg and seconded by Board member Stephenson to approve the Regular Meeting Minutes 9-8-09 with the before mentioned correction, and Special Meeting Minutes of 9-29-09. Motion to approve minutes carries 5-0.
- D. Persons Wishing to Speak at Board Meeting: Deb Cordero.

II. REPORTS & DISCUSSION

- A. Principal's Report: Enrollment will be 230 on Thursday. Parent/teacher conferences will be held November 2nd through the 6th. The McCall Outdoor Science Program will include students in grades 6th through 8th and will take place October 26th through the 30th. Pest control will be arranged on an as needed basis to take care of ants, spiders, and other insects around the school. The café floors have been cleaned and look wonderful. The school will participate in a food drive after Thanksgiving. Thank you May Slaughter for your hard work on the athletics program. Members of the special education team were introduced to the Board. Can Safe & Drug Free funds be used for internet filtering system?

III. BUSINESS

- A. Oath of Office: The Clerk of the Board administered the Oath of Office to Board member Haechrel.
- B. PFA/Fundraising: Catherine Moore will be the Board Representative for the PFA. The Fall Carnival has been renamed the Fall Festival and will be held on November 13th. PFA has purchased a popcorn machine. Script sales will start soon and Christmas wreaths will be sold this fall.

Thank you Dr Montgomery and our faculty and staff for your work on behalf of the school.

- C. Finance Workgroup: The Board was presented with the 2008-2009 audit at the last Board meeting. Board member Gilberg motioned to accept the 2008-2009 audit and was seconded by Board member Fears. Motion carries 5-0. The finance workgroup met last week to discuss the budget and how to deal with deficit. Mrs. Cordero suggested matching donations to help increase fundraising. We are currently working on how to deal with a \$186 K deficit. Solutions being examined are decreases in salaries, renegotiating leases and loans to bank. Sources of income – sponsor expenses, capital campaign, and develop a long-term strategy – 2010-2011 budget. Information will be presented to stakeholders at the November Board meeting.
- D. School Calendar-Spring Break: If spring break is moved forward one week, it will fall during the same time frame as surrounding schools. Board member Stephenson motioned to move the spring break to the week of March 30th through April 3rd and was seconded by Board member Fears. Motion carries 5-0.
- E. Facility Use Procedure & Agreement: Dr Montgomery provided a handout for the Board to review. The Board will examine the document and Dr. Montgomery has permission to permit use of the school facility until a policy is approved.
- F. NAAS Accreditation: This accreditation is important when there is a 9th grade. Board member Mauer will check to see if we can suspend accreditation and continue the process later on if it is needed. This year would be the review of Rolling Hills meeting the standards. Board member Stephenson motioned to suspend or discontinue accreditation and was seconded by Board member Gilberg. Motion carries 5-0.

Motion by Board member Mauer to authorize Chairman Hart to negotiate with US Bank was seconded by Board member Stephenson. Motion carries 5-0.

IV. CONSENT AGENDA

The Governing Board reviewed the enclosures under Consent Agenda (Financial Report 9-30-09 and Accounts Payable 9-30-09). Board member Gilberg motioned to accept the Consent Agenda and was seconded by Board member Mauer. Motion carries 5-0.

V. ADJOURNMENT

After a full and complete discussion, the meeting adjourned at 8:47 p.m.

The above minutes represent a true and accurate summary of this meeting.

Chairperson

Clerk